



# APPLICATION FOR EMPLOYMENT

Each question should be fully and accurately answered. No action can be taken on this application until all questions have been answered. Use blank paper if you do not have enough room on this application. PLEASE complete electronically (or print if needed); your signature is required on the last page of the application. All information given will be held in strict confidence, unless otherwise required by law.

Vazquez Commercial Contracting believes that all persons are entitled to equal employment opportunities, and does not discriminate against its employees, or applicants for employment, because of race, color, religion, national origin, sex, age, disability, or veteran's status.

|  |               |           |           |     |     |       |
|--|---------------|-----------|-----------|-----|-----|-------|
| Position for which you are applying:   |               |           |           |     |     |       |
| How did you hear about our opening?  |               |           |           |     |     |       |
| Do you have any relatives working for Vazquez Commercial Contracting? If yes, please list: |               |           |           |     |     |       |
| Salary Desired:  | Availability: | Full Time | Part Time | M-F | Sat | Evngs |

## PERSONAL

|  |                   |
|--|-------------------|
| Name:<br><small>(First, Middle, Last)</small>                  |                   |
| Address:<br><small>(Street, City, State, Zip)</small>          | Telephone: (Home) |
| Previous address:<br><small>(Street, City, State, Zip)</small> | Email:            |

## EDUCATION

(Name and Address)

(Degree, Diploma, Major or Related Courses)

|                                |
|--------------------------------|
| High School:                   |
| Business or Vocational School: |
| College(s):                    |
| Professional Affiliations:     |

## EMPLOYMENT List your last three places of employment beginning with the most recent position

|  |                     |            |
|--|---------------------|------------|
| Name of Employer:                                  | Title:              | Telephone: |
| Address: <small>(Street, City, State, Zip)</small> |                     |            |
| Dates of Employment:                               | Name of Supervisor: |            |
| Ending Salary:                                     | Responsibilities:   |            |
| Reason for Leaving:                                |                     |            |
| Name of Employer:                                  | Title:              | Telephone: |
| Address: <small>(Street, City, State, Zip)</small> |                     |            |
| Dates of Employment:                               | Name of Supervisor: |            |
| Ending Salary:                                     | Responsibilities:   |            |
| Reason for Leaving:                                |                     |            |
| Name of Employer:                                  | Title:              | Telephone: |
| Address: <small>(Street, City, State, Zip)</small> |                     |            |
| Dates of Employment:                               | Name of Supervisor: |            |
| Ending Salary:                                     | Responsibilities:   |            |
| Reason for Leaving:                                |                     |            |



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## OTHER SKILLS AND TRAINING

Computer and Software Knowledge:

## REFERENCES List three former supervisory or academic references familiar with your work abilities

| NAME | TITLE AND COMPANY | ADDRESS/TELEPHONE |
|------|-------------------|-------------------|
|      |                   |                   |
|      |                   |                   |
|      |                   |                   |

May we contact your present employer?  Yes  No      When could you report to work?

## ADDITIONAL INFORMATION

|   |                 |    |
|---|-----------------|----|
| Are you eligible to work in the United States for any employer?                             | Yes             | No |
| Have you been convicted of, plead guilty to or plead no contest to a felony or misdemeanor? | Yes             | No |
| If yes, please describe:  |                 |    |
| If the job requires, do you have the appropriate valid driver's license?                    | Yes             | No |
| Driver's License Number:  | State of issue: |    |
| Have you had any moving violations within the last 3 years?                                 | Yes             | No |
| If yes, please describe:  |                 |    |

## MILITARY

|                   |        |
|-------------------|--------|
| Service Dates:    | Level: |
| Responsibilities: |        |

I understand and agree that my background could be investigated and that the nature and scope of the investigation, if one is conducted, could include such general identification information, residence verification, and, as applicable, information concerning my employment, education, general reputation, character, personal characteristics, and habits, and that such information may be developed through personal interviews with third parties. Only job-related information developed from such a report will be considered in evaluating my employment application or continued employment.

I certify that the answers given by me to the foregoing questions and statements are true and correct without consequential omissions of any kind whatsoever. I agree that my employment will be terminated because of falsity of statements, answers or consequential omissions made by me in this questionnaire. I also authorize the companies, schools or persons named above to give any information regarding my employment, character, and qualifications. I hereby release said companies, schools or persons from all liability for any damage for issuing this information. I certify that all statements and answers to questions are true and were made by me without any reservations. I understand that any misleading or incorrect statements will render this application void, and if employed, will be cause for termination.

All employees of Vazquez Commercial Contracting are Employees-At-Will. I understand that if employed by Vazquez Commercial Contracting, either the employer or I may terminate our relationship at will, without notice, or for any or no reason at all and that this employment application does not constitute an employment agreement. The Employment-At-Will status of any and all Vazquez Commercial Contracting employees cannot be changed with exception approval, including written documentation with signature, by the President of Vazquez Commercial Contracting and not by any oral statement or promise by anyone else.

This Employer is hereby authorized to release to any other firm or person with whom I may seek Employment, any and all information concerning my employment.

**I have read and understand the above statements. This application will remain active for a period of not more than 90 days.**

\_\_\_\_\_  
Full Signature

\_\_\_\_\_  
Date